**TOWN OF AMITY PLANNING BOARD**

**Meeting Minutes**

**May 13, 2021**

**APPROVED**

The meeting was called to order at 7:00PM.

Those present were: W. Skinner, G. Hanchett, J. Maynard, J. Clouse, and D. Serra; excused were P. VanDyke and B. Zlomek.

***Pledge of Allegiance*** was led by W. Skinner.

***Approval of Minutes*** Motion to approve minutes of the 4-15-2021 meeting as amended by D. Serra; seconded by J. Maynard; Vote: Aye – 5, No – 0; motion carried.

 ***New Business***

***Contact Information Update***

W. Skinner circulated a form from the County Planning Board requesting contact information of board members, and a list of applicable local laws and ordinances.

***Joint Comprehensive Plan for Village and Town Strategies*** W. Skinner gave an update on the progress of the Joint Committee. The Joint Committee has met five times, and reviewed and outlined goals and strategies. A summary draft of these ideas was handed out to planning board members.

***Surveys/Results*** The completed surveys of town and village residents is numbered at 214, and the data is uploaded in pie charts and graphs. W. Skinner will forward the results to planning board members to review.

Motion to approve the Site Plan Review, pending final review and sign off by J. Clouse and W. Skinner. (The Affadavit of Ownership needs to be notarized, photos of the site required, and property survey included).

***Old Business***

 ***Status of Site Plan Review for P-MAC / O’Connell Electric*** There is continuing discussion between attorneys for P-MAC and the Town of Amity of the meaning of “survey,” and whether or not it is required in the Site Plan Review application. P-MAC does not have a survey of the property he purchased, and does not intend to acquire one at this time. There was a point of agreement between the two attorneys that the property owners meeting with the planning board to discuss the property site plan would be the best way to resolve the matter. W. Skinner invited P-MAC and his attorney to meet the planning board and submit the revised Site Plan Review Application. Their response was to have the attorney meet the planning board on behalf of the client. This meeting will occur at a mutually convenient time with a deadline of the next scheduled planning board meeting ( 6-17-2021).

***Status of Great Lakes Cheese Development Project*** Craig Clark from ACIDA prepared a Facts and Figures document on the project to be shared with the public. W. Skinner will forward that information to planning board members. Eminent domain paperwork has been filed to acquire the land needed for the project. There are some ongoing discussions between the farmer and Great Lakes Cheese.

***Genesee Country Produce, LLC***. The planning board has not yet received the final draft of the Site Plan Review Application from the Thompsons. W. Skinner will contact them to find out if they need any further assistance.

***Eymer Road*** W. Skinner asked J. Clouse about the status of his response to a letter received from Nick Horton regarding the Middaugh property. N. Horton has not yet set up a time to accompany J. Clouse to visit the property.

***Updates to Business Directory*** J. Maynard added Amity Arms to the list of businesses to be included in the directory.

***Other ??***

***Next Meeting -- June 17, 2021 @ 7PM***

***Adjournment*** Motion to adjourn by J. Clouse, seconded by G. Hanchett; Vote: Aye – 5; No – 0; meeting adjourned at 8:30PM.